



Residential Building Specialties, Inc.

DATE ORDERED: _____ MEAS: _____
CONTRACTOR: _____ INSTALL: _____
JOB ADDRESS: _____ SUBDIVISION: _____
SUPERINTENDENT: _____
PHONES: _____

Quality Assurance Checklist

MIRRORS:

- _____ MIRRORS INSTALLED PROPERLY, CLEANED & DETERMINED TO BE DEFECT FREE
- _____ MIRROR CLIPS SPACED PROPERLY AND LEVEL
- _____ MIRRORING OUTLET COVER (WERE APPLICABLE) INSTALLED PROPERLY
- _____ HANGING MIRRORS CENTERED OVER PEDESTAL SINK & HUNG CORRECTLY
- _____ MIRROR CHANNEL MOUNTED PROPERLY AND RUBBER BLOCKS IN CHANNEL

SHOWER DOORS:

- _____ SHOWER DOOR IS CORRECT COLOR/GLASS TYPE PER WORK ORDER
- _____ SILICONE BARRIER PLACED UNDER BOTH ENDS OF BOTTOM TRACK
- _____ JAMBS ARE INSTALLED LEVEL & PLUMB
- _____ ALL STICKERS & BUMPERS REMOVED/GLASS DETERMINED TO BE DEFECT FREE
- _____ ALL METAL IS SCRATCH / DEFECT FREE
- _____ TEMPERED LOGO VISIBLE ON ALL PIECES OF GLASS
- _____ DRIP CAP INSTALLED AT PROPER ANGLE, SILICONED, SILICONE STOPPER PLACED AT END OF CHANNEL
- _____ FINAL SILICONE PROPERLY ADHERED, NEAT, AND DEBRIS FREE

CLOSET SHELVING:

- _____ SHELVING DRILLED CORRECTLY ACCORDING TO WORK ORDER
- _____ HARDWARE INSERTED STRAIGHT, FLUSH, PROPERLY SPACED, AND NOT SUNKEN IN SHEETROCK
- _____ ALL SHELVES LEVEL
- _____ ALL SHELVES DAMAGE FREE AND ALL END CAPS ON
- _____ BRACES SPACED: NOT LESS THAN 28" APART, NO MORE THAN 32" APART WITH DOWN CLIP AT EACH BRACE
- _____ FLOOR SUPPORTS CORRECTLY AND FULLY INSTALLED WHERE APPLICABLE)
- _____ NO PIPES PENETRATED
- _____ SUPT. NOTIFIED OF ANY MISDRILLED HOLES

CHECK LIST CONT.:

BATH ACCESSORIES:

- _____ ALL ACCESSORIES INSTALLED IN PROPER LOCATIONS, LEVEL AND FLUSH
- _____ ALL ACCESSORIES IN GOOD WORKING CONDITION AND DEFECT FREE
- _____ SHORT SCREWS USED ON CABINETS (WERE APPLICABLE)
- _____ SHOWER RODS INSTALLED FULLY(NOT LEFT IN TUBS)
- _____ BAREFOOT REP. NOTIFIED OF ANY PROBLEMS(APPLIES TO ALL AREAS)

DOOR HARDWARE:

- _____ ALL DOOR HARDWARE WORKING PROPERLY AND DEFECT FREE
- _____ ALL DOORS CLOSES CORRECTLY AND TIGHT
- _____ ALL DOORS STOPS IN PLACE ON EACH DOOR
- _____ ALL KEYS WORK IN EACH EXT. DOOR AND DEADBOLTS
- _____ ALL WOOD SHAVINGS PICKED UP FROM INSIDE OF HOME
- _____ BUILDER IS HANDED OR KNOWS WHERE KEYS ARE

CLEAN-UP:

- _____ ALL TRASH IS PICKED UP AND PLACED IN DUMPSTER OR BROUGHT BACK TO SHOP
- _____ NO COMPONENTS LEFT ON JOB

DRIVER SIGNATURE: _____

DATE: _____

INCOMPLETE ITEMS: _____

REASON: _____